



## 2018-2019 Annual Report

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### 2018-2019 Annual Report for the Alliance for Clinical Education

During 2018-2019, the Alliance for Clinical Education (ACE) continued to work to enhance clinical education through interdisciplinary collaboration and outreach to other groups. Here are some of the important steps in the last year.

#### Annual Meeting:

At the 2018 Association of American Medical Colleges meeting, ACE held its annual business meeting. The meeting was hosted by the Dell Medical School.

Highlights of the business meeting included discussions on the following topics:

- A discussion with Lisa Howley, Ph.D.; M.Ed.; Senior Director, Strategic Initiatives & Partnerships in Medical Education, AAMC. The discussion focused a great deal on the reorganization of units at the AAMC as well as what her office is doing in medical education and how ACE and its member organizations can interact.
- Time was spent getting updates from the member organizations on their initiatives. This is a standing activity at the meeting so we can hear from one another and also figure out if there are broader issues ACE could help facilitate.
- This meeting also addressed the need for greater engagement by ACE representatives. This led to an initiative that is discussed later in this report (see Member Organization Outreach), which was ACE leadership having conversations with member organization leaders.

#### Learn Serve Lead Presence

During the AAMC Learn Serve Lead meeting we also had two panels and a poster, listed below:

- A. Pass-Fail Impact on the Match was held on Friday, November 2, 2018. The ballroom was filled to capacity (over 200 people) for this session. Responses to the worksheets completed at tables is currently being analyzed to hopefully publish.
- B. Direct Observation Panel was held Sunday, November 4, 2018. Although in a smaller room, this panel was also very engaging.

- C. Red Flags Poster was presented Monday, November 5, 2018. The presenters developed interesting approaches to turn an interactive session to an interactive poster presentation. The survey yielded more than 70 responses, which we plan to craft into a brief communication.

#### Publications:

*The Guidebook for Clerkship Directors, 5th Edition* was published in early 2019. The updated version of our top selling *Guidebook for Clerkship Directors* was edited once again by Dr. Bruce Morgenstern. The editorial board consists of the following individuals:

Gary Beck Dallaghan, Ph.D. (ACE)  
Holli Horak, M.D. (CNCD)  
Lyuba Konopasek, M.D. (COMSEP)  
Cynthia Ledford, M.D. (CDIM)  
David Manthey, M.D. (CDEM)  
Jaisa Olasky, M.D. (ASE)  
David Power, M.D. (STFM)  
Archana Pradhan, M.D. (APGO)  
Nutan Vaidya, M.D. (ADMSEP)

Thus far the book has sold nearly 500 copies. We recently sent emails to curriculum deans to promote the book and its utility for their clerkship directors.

Last fall a team who presented at the Learn Serve Lead meeting also published results of the survey they conducted. The citation is:

- Jennifer G. Christner, Gary Beck Dallaghan, Greg Briscoe, Scott Graziano, Elza Mylona, Sarah Wood & David V. Power. To Pay or Not to Pay Community Preceptors? That Is a Question ..., *Teach Learn Med* 2019; 31(3):279-287, DOI: [10.1080/10401334.2018.1528156](https://doi.org/10.1080/10401334.2018.1528156)

#### Standing Committees:

ACE has had three standing committees to help facilitate the work of the organization. They include Communications, Publications, and Research. As noted in the annual meeting highlights, these committees are being revisited in order to make them more effective. One of the tasks we undertook over the past was to develop roles and responsibilities for individuals appointed to these committees (and to the ACE General Council, See Appendix A).

Even though enhancements to the committees are underway, they have still been active this year. The following are some highlights.

##### *Communications Committee - Chair: Nutan Vaidya (ADMSEP):*

ACE has been moderator for the weekly #mededchat on Twitter since 2017. The chat has become even more popular with the regular publication of transcripts from the session. These are all saved on our website on the Resources tab.

##### *Publications Committee – Chair: Scott Graziano (APGO):*

The relationship between ACE and *Teaching and Learning in Medicine* (TLM) is evolving in an effort to meet the needs of the readers of TLM. More discussions about our relationship with TLM will be held on coming conference calls. In the meantime, the committee has undertaken group reviews of manuscripts for TLM, which has been a useful endeavor for the journal.

*Research Committee – Chair: Sherilyn Smith (COMSEP):*

The Research Committee has been working to assist the Directors of Clinical Skills (DOCS) organization with their survey related to clinical skills necessary for clerkships and those skills necessary at the end of the clerkship year. Challenges still persist with different organizations who have very strict rules about surveying members.

Member Organization Outreach:

In the spring of 2019, Drs. Morgenstern and Beck Dallaghan held calls with each of the presidents of the member organizations. These conversations were very insightful for us as well as the leaders. The key points taken from these calls that will help ACE in the future included:

- Send information directly to member organization presidents regarding representative participation (This information will be included in the annual letter/dues invoice).
- Include administrative contacts for the organization on conference call emails and minutes.
- Onboarding process for new representatives.
- Establishing a clear process to request collaboration with ACE (The current process will be revisited at the annual meeting).

ACE Elections:

Shortly after the annual meeting, a slate of officers was chosen and an electronic election was held. Officers are chosen amongst representatives of the ACE General Council. Dr. Brenda Roman (ADMSEP and ACE Treasurer) was elected President-elect and will assume leadership after the annual meeting in November, 2019. Dr. Mona Soni (CNCD) was elected treasurer and assumed that role in January.

Plans for 2019-2020

- *AAMC Submissions for 2020 Learn Serve Lead Conference:* Each year at the annual meeting we discuss ideas to submit for the conference.
- *Workshop Submissions for Organizational Meetings:* We will be discussing in more detail how better to reach the members of each of our member organizations. One method is to have a workshop relevant to all disciplines that we jointly prepare and submit as an ACE workshop for all 8 organizations. This has been done with ADMSEP in the past.

The Alliance for Clinical Education (ACE) is a multidisciplinary group formed in 1992 to enhance clinical instruction of medical students. ACE's mission is to foster collaboration across specialties to promote excellence in clinical education of medical students. Its

members include representatives of the groups, which direct the core clinical clerkships in most medical schools.

In support of its mission, the Alliance for Clinical Education will take a national leadership role in promoting:

- the recognition of excellent medical education as the enduring core mission of medical schools with a concomitant commitment of adequate resources
- collaboration, communication, and resource sharing among educators in different clinical disciplines, including a multidisciplinary approach to core competencies for medical students
- innovation in medical student education based on well-designed research, especially as this applies across clinical disciplines
- professional development of clinical medical educators
- service to our constituent organizations, other organizations in academic medicine, and students as a resource for information, ideas, and advocacy

Visit the ACE website (<http://www.allianceforclinicaleducation.org>) to find out more about the organization.

## **Appendix A. Expectations of ACE Representatives (Executive Committee, General Council, & Committees)**

### **Mission Statement:**

The Alliance for Clinical Education's mission is to foster collaboration across specialties to promote excellence in clinical education of medical students.

### **Purpose:**

The Alliance for Clinical Education (ACE) values the significant voluntary contributions of those who participate in the work of its council and committees, often with great personal commitment. We recognize that circumstances sometimes mean that members cannot give as much time as they would like to the work. We must also ensure that ACE works as effectively and efficiently as possible both to further ACE's collaborative mission and to also ensure that the financial commitment of the member organizations is well managed.

### **Expectations of Executive Committee Members:**

Each constituent organization has the right to designate one (1) member to the ACE Executive Council and an alternate representative to act on behalf of the designated representative for the purpose of participating in Executive Committee decisions.

Executive Committee members are expected to:

- Participate in Executive Committee conference calls and strategy sessions, either in person or by appropriate electronic means;
- Notify the ACE Executive Director if you are unable to attend or meet commitments;
- Participate on regularly scheduled conference calls and, if unable to, ensure at least one of your representatives is on every call;
- Attend the annual business meeting held at the Association of American Medical Colleges Learn Serve Lead meeting in the fall;
- Contribute to the work of the Executive Committee. For example by:
  - Taking on a lead area or task
  - Providing ACE updates to your constituent organization
  - Report to ACE initiatives of your constituent organization reporting matters of significance to ACE
  - Responding to requests for input in a timely manner
- ACE recommends that the Executive Committee representative be the president- or chair-elect of the member organization who will serve at least one 4-year term to maximize continuity.

### **Expectations of General Council Members:**

A minimum of two (2) and up to four (4) representatives from each organization will comprise the General Council. One (1) of these representatives will be designated to be on the Executive Committee of ACE. The organizations shall be responsible for naming representatives and replacements to the ACE General Council and the ACE Executive Committee.

ACE recommends that General Council representative be the president- or chair-elect, and president/chair of the member organization who will serve at least one 4-year term to

maximize continuity. The other two (2) representatives ideally will serve longer terms than the the officers to provide continuity between ACE and the member organization.

General Council members are expected to:

- Notify the ACE Executive Director if you are unable to attend or meet commitments;
- Participate on regularly scheduled conference calls;
- Attend the annual business meeting held at the Association of American Medical Colleges Learn Serve Lead meeting in the fall;
- Have an understanding of their organization to represent the organizations during the conference calls;
- Demonstrate flexibility in consensus building discussions and take into account the viewpoint of different perspectives;
- Volunteer their time and effort to provide an invaluable service to ACE by participating in committees or special projects

**Expectations of Committee and/or Working Group Members:**

In order to facilitate the work of ACE, standing committees and working groups are charged with specific tasks. ACE encourages involvement from each of its member organizations with the committees and/or working groups.

- Participate on regularly scheduled conference calls;
- Volunteer their time and effort to provide an invaluable service to ACE committees or working groups;
- Be a member of an ACE member organization

**Confirmation of Contribution:**

Minutes, agendas and project participation can be used to demonstrate contribution to ACE for appraisal purposes. A letter summarising representative contributions to ACE will be provided by the Executive Director on an annual basis.

If issues arise, representatives will be asked to discuss with the ACE President any issues that prevent him/her from:

- Attending more than three conference calls or meetings;
- Responding to email requests for information;
- Making an active contribution to the work of ACE

Following discussion with the ACE President, if the position is found to be unsustainable, the ACE President will ask the member organization to replace the representative.